

**Town of Franklin**  
*Office of the First Selectman*

**Franklin Town Hall**  
**7 Meeting House Hill Road**  
**Franklin, Connecticut 06254**  
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*The Town of Franklin is an equal opportunity provider and employer.*

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March, 2020

The Town of Franklin Board of Selectmen held a meeting this morning with representatives from Franklin Elementary School, Janet Carlson Calvert Library, Woodward Museum, Franklin Senior Center, Commission on Aging, Office of Emergency Management, Franklin Volunteer Fire Department, Town of Franklin Public Works, and the Land Use Administrative Assistant present.

After extensive discussion with Staff, and review of directives from the Uncas Health District and the Region 4 Department of Emergency Management/Homeland Security, the following decisions were made by the Board of Selectmen.

The Franklin Board of Selectmen declared a State of Emergency this morning, March 17, 2020. This declaration will make the Town eligible to apply for Federal and or State reimbursement in the event emergency costs are incurred due to this crisis.

The Franklin Town Hall will be closed to public access effective today, March 17, 2020. Accommodations are being made for the research of land records and title searches, so as not to affect real estate closings. Staff will continue to report as scheduled. Access by phone or e-mail will be available. Tax payments can be made by calling the Tax Collector and making arrangements. Payroll and vendor invoices will continue to be processed. There will be no Town Hall hours on Tuesday evenings until further notice.

The Woodward Museum, Janet Calvert Carlson Library, and the Franklin Senior Center will close today, March 17, 2020. These facilities will follow the Franklin Elementary School closure, not opening until school is back in session. Town staff at these facilities will continue to report to work as scheduled.

All events at the Franklin Fire Department Hall have been cancelled and no future events will be booked for the near future. The Fire Department has suspended all public activities and they are on hold until further notice. All emergency services are in force and will continue to provide coverage to the Town.

Public Works will continue to report to work and perform their duties. The Transfer Station operations have been cancelled for the month of April.

Social services will be coordinating food and supply baskets for shut-ins and any residents in need. If you know of a family in need, please reach out to me.

This is a very fluid situation and is changing very quickly. I want to reassure all residents that Town Staff is implementing measures to keep Town operations functional, ensure a safe work environment for our staff, and continue to provide services to our residents. This will undoubtedly lead to inconveniences for some of us. We will continue to work to provide services.

We will follow up with more information as it becomes available.

Please, feel free to reach out to me with any concerns. 860-886-3114

Sincerely

Charles Grant, III  
Russell Beisiegel  
Thomas Craney  
Town of Franklin Board of Selectmen

