

TOWN OF FRANKLIN

BOARD OF FINANCE (BOF)

FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut
MINUTES – REGULAR MEETING
Tuesday, October 8, 2019
7:30 p.m.

1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

Members Present: Calli Carboni, Vice Chairman Veronica Calvert, Chairman Richard Handfield, Richard Weingart.

Members Absent: Susan Dombrowski, Joe LeVasseur, Wesley Crawford, Niels Jeppesen.

Alternate Members Present: Roland Mihok.

Chairman Handfield seated Roland Mihok for Susan Dombrowski

2. Recognition of Visitors: Chairman Richard Handfield recognized visitors.
3. Additions to the Agenda:

MOTION #1 (10.08.19): made by Calli Carboni SECONDED BY Veronica Calvert that the Board of Finance add approval of the 2020 Meeting Calendar to the Agenda under New Business

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

4. Approval of Minutes:

- a. July 9, 2019 Regular Meeting

MOTION #2 (10.08.19): made by Veronica Calvert SECONDED BY Richard Weingart that the Board of Finance approve meeting minutes of July 9, 2019 Regular Meeting as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard noted 55.39% of taxes collected on the 2018 Grand List and presented the September 19, 2019 Delinquent Real Estate List.

- b. **Monthly Board of Selectmen Income Report:**

REVENUE STREAM: Mr. Grant reviewed the Income Report as submitted for FY19-20 dated 10/03/19. The State continues to hold Town and Board of Education revenue/funding. This is concerning as these funds are used for everyday operations and payroll within the Town. The tax collector has done a great job at collecting taxes so this assists in keeping the budget in a favorable position.

SEWER & WATER PROJECT: The sewer/water project is a reimbursable capital improvement project through both DEEP and USDA. The project has started and the Town is receiving invoices. The Town is being diligent in making sure the contractor completes the project on schedule. Once the project reaches substantial completion, the Town will be reimbursed by the State.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed the report as submitted for FY19-20 dated 10/03/19.

d. Monthly Selectman's Report:

TREE REMOVAL: Mr. Grant reported Department of Public Works is busy with roadside mowing and removing fallen trees throughout town roads. The Board of Selectmen continue to manage the tree removal process throughout the Town. Additionally, many trees were tagged and removed by DEEP.

AUDIT: The Town continues to work with the Auditor on completion of the 2017-2018 Audit. The Town has continued to contact the Auditor to ask if any additional information is needed on their part to complete the audit. The Town is hoping the Auditor's responses will be a bit more efficient than in the recent past. The Board of Education is also involved with the Auditor and attempting to provide appropriate information. The Town has made numerous calls to the Auditor to assure the Audit is completed on time.

e. Monthly Board of Education [BOE] Report:

AUDIT/BUDGET: Chairman Calvert indicated BOE financial management of the BOE 18-19 Budget has been challenging. The Superintendent's office experienced staff changes involving those responsible for managing financials and therefore a learning curve was necessary. At the same time, the BOE budget received revenue as a result of contracts for use of the building and services. Receiving revenue was something the BOE has not dealt with before and as a result there were problems with accounting practices. Also, communication was not efficient between the Superintendent, First Selectman, BOE Chairman, and BOF Chairman.

MATH CURRICULUM ADVANCEMENTS: Board Chairman Calvert noted last year a new Principal was hired. The Principal instituted a new math curriculum and as a result test scores improved significantly.

6. Correspondence: None

7. Old Business: None

8. New Business:

a. 2020 Meeting Calendar:

MOTION #3 (10.08.19): made by Richard Weingart SECONDED BY Veronica Calvert that the Board of Finance approve 2020 Meeting Calendar as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

9. Public Comments:

10. Adjournment

MOTION #4 (10.08.19): made by Roland Mihok SECONDED BY Calli Carboni that the Board of Finance adjourn the meeting

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,
Sherry Pollard
Board Secretary