

JANET CARLSON CALVERT LIBRARY BOARD OF TRUSTEES
5 Tyler Drive
Franklin, Connecticut 06254
12/20/18

Called to Order: Matt Calvert called the meeting to order at 7:01 p.m. Present: Matt Calvert, Marge Miner, Jim Wheeler, Chris Friese, Joan Seidel, Tom Seidel and Head Librarian Chris Schulz.

Additions to the Agenda: None

Minutes: Marge Miner made the motion to accept the minutes of the October 25 2018, seconded by Joan Seidel. Motion carries.

Treasurer's Report: Tom gave his report. Chris Schulz added that there was a small change to the total balance since the report was generated. Jim Wheeler made the motion to accept the report, seconded by Marge Miner. Motion carries.

Correspondence – None.

Librarian Report: Chris gave her report.

Old Business- None.

New Business- Discussion and approval for the 2019/2020.

Chris presented the budget proposal. The proposal included a request for a third part-time staff member averaging 12 hours per week. There is a concern regarding the safety of only having a single staff member on at times. Additionally, Chris is often the sole staff member on duty, which limits her ability as Head Librarian to attend relevant conferences to stay current in the field. Finally, community outreach programming has been an important function to the library, which has suffered due to the lack of a staff person. A best effort has been made utilizing volunteers, however this is not a sustainable long-term solution. The additional cost is expected to be \$7,698. Joan Seidel made the motion to accept the budget as presented, seconded by Chris Friese. Motion passes unanimously.

The 2019 meeting schedule was presented and discussed. Chris Friese motioned to accept, seconded by Tom Seidel. Motion carries.

Public Comment: None.

Motion to Dismiss: Motion made by Marge Miner, seconded by Joan Seidel. Motion carries. Meeting adjourned at 7:20pm.

Respectfully submitted,
Jim Wheeler, Secretary