

JANET CARLSON CALVERT LIBRARY BOARD OF TRUSTEES

5 Tyler Drive  
Franklin, Connecticut 06254  
09/28/17

**Called to Order:** Matt Calvert called the meeting to order at 7:05 p.m. Present: Matt Calvert, Jim Wheeler, Marge Miner, Joan Seidel, Tom Seidel, Barbara Dyer, Peg Ayer, Christine Frieese, Denise Day and Head Librarian Chris Schulz.

**Additions to the Agenda:** Chris Schulz requested to add an executive session at the end of the meeting to discuss a personnel matter. Jim Wheeler made the motion, seconded by Joan Seidel. Motion passed.

**Minutes:** Denise Day made a motion to accept the minutes of August 24, 2017, seconded by Joan Seidel. Motion passed.

**Treasurer's Report:** Tom gave his report. There was discussion concerning a custodial charge being deducted every two weeks, which has been happening since the beginning of the 2017 fiscal year. It appears this has been an expense the town covered in prior years, but is now passing onto the Library.

**Correspondence** – No new correspondence.

**Librarian Report:** Chris submitted her report. She also requested approval to purchase a piece of software called “Clean Slate” to maintain the computers. The motion to approve was made by Barbara Dyer and seconded by Christine Frieese. Motion passed.

**Old Business-** None.

**New Business-** None.

**Public Comment:** None

**Executive Session-** The board entered the executive session at 7:25pm.

**Motion to Dismiss:** Joan Seidel made a motion to adjourn at 7:55pm, Jim Wheeler seconded the motion. So moved.

Respectfully submitted,  
Jim Wheeler, Secretary