

JANET CARLSON CALVERT LIBRARY BOARD OF TRUSTEES

5 Tyler Drive
Franklin, Connecticut 06254
06/25/2020

Called to Order: Matt Calvert called the meeting to order at 7:02 p.m. Present: Matt Calvert, Christine Friese, Tom Seidel, Joan Seidel, Barbara Dyer, Marge Miner and Head Librarian Chris Schulz.

No additions to the Agenda.

Minutes: Joan Seidel made a motion to accept the minutes of May 28, 2020 seconded by Marge Miner. Minutes were so moved.

Treasurer's Report: Balances in the Library account and Library budget more than 78% and on target for the year.

Correspondence: None

Librarian Report:

- I am not opening to the public until August 1st. Families calling for bags of books is increasing and everyone seems satisfied at this time with the curbside service, though many adults are asking to come in, which is why I will begin with a "soft" opening for people "At Risk" and by appointment only beginning on July 21st. Should there be a need to reconsider safety steps do so before Aug. 1st.
- First Selectman Charlie said he will come measure the front desk for plexiglass and walk planned route throughout the library. I already spoke with the Fire Marshall and he was satisfied with the plans I have. My concern may be that the cost for the plexiglass would be very costly and how to solve this problem?
- Sinage: Working on having everything printed. Will have up by July 21 for public and by July 7 for staff. Emergency Assembly Evacuation Area sign installed outside. ***Will ask Charlie what he has printed for Town Hall.
- I am having all summer programs held outside for July and possibly August.
- I have three courses to take through the State Library that I will take next month about technology planning.
- Connecticut Authors Trail will have about 12 libraries holding a virtual Trail. Holding off on the Finale until I hear more from Mohegan Sun.

Matt asked for motion for contingency plan monies if Town does not pay for what I think should be covered with plexiglass -Marge Miner made motion, Chris Friese seconded. So moved.

Old Business: Library reopening – State of CT Reopen Connecticut Phase 2 Library

New Business: None

Public Comment: None

Motion to Dismiss: Marge Miner made motion to adjourn at 7:30PM, Chris Friese seconded. So moved.

Respectfully submitted,
Christine Schulz