

TOWN OF FRANKLIN

BOARD OF FINANCE (BOF)

FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut
MINUTES – REGULAR MEETING
Tuesday, August 13, 2019
7:30 p.m.

1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:31 p.m.

Members Present: Chairman Richard Handfield, Vice Chairman Veronica Calvert, Richard Weingart.

Members Absent: Calli Carboni, Susan Dombrowski, Joe LeVasseur, Wesley Crawford, Niels Jeppesen.

Alternate Members Present: Roland Mihok.

Chairman Handfield seated Roland Mihok for Calli Caroni

2. Recognition of Visitors: Chairman Richard Handfield recognized visitors.
3. Additions to the Agenda: None
4. Approval of Minutes:

- a. July 9, 2019 Regular Meeting

MOTION #1 (08.13.19): made by Richard Weingart SECONDED BY Veronica Calvert that the Board of Finance approve meeting minutes of July 9, 2019 Regular Meeting as amended:

1. Roll Call: Correction: Calli Carboni was absent

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard reviewed the Tax Collector's report.

- 52.57% of taxes collected on the 2018 Grand List
- \$12,935.49 prior years taxes - collected
- \$3,366.73 interest and lien fees - collected

- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted for FY19-20 dated 8/7/19. He noted FY18-19 final check runs have gone out and books have been closed out. Town Auditors are working on their end-of-year audit.

FY18-19 brought in funds above and beyond budgeted income levels. Due in part, by responsible financial planning by the First Selectman, Board of Selectmen, BOF, and that the tax Collector & Treasurer collectively acquired considerable income through tax collection and investments, respectively.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed the report as submitted for FY19-20 dated 8/7/19.

The Board of Selectmen will be meeting August 21, 2019 and intend to schedule a town meeting for September 9, 2019 to discuss a recommendation to appropriate funds to the BOE FY 18-19 close-out.

- d. **Monthly Board of Education Report:**

Mr. Calvert, Board of Education [BOE] Chairman, noted BOE is currently over-budget for FY18-19. The problem may be associated to how the Board of Education accounts for income to their budget. The BOE

budget is an expense-based budget only as indicated by State Statutes. However, the FY18-19 BOE budget experienced income due to the Green Valley Program (rental for the building and overhead costs) and utilization of school staff support services (reimbursement required). There are expenses, costs, and re-imbursements involved. BOE has asked for help from the auditor.

e. Monthly Selectman's Report:

ELEMENTARY SCHOOL OIL TANK REPLACEMENT: The old fuel oil tank has been removed from the Elementary School grounds. Site preparation is taking place for the new tank. A contractor is also scheduled to install a new side walk and various paving.

FRANKLIN WATER & SEWER PROJECT: The first work progress meeting was held. Traffic control measures and safety were discussed. Be advised traffic congestion will occur in the area of construction.

TOWN ROADS: Chip sealing of various roads in town has started. Public works is now back on schedule for chip-sealing.

6. Correspondence: None
7. Old Business: None
8. New Business: None
9. Public Comments:
10. Adjournment

MOTION #2 (08.13.19): made by Roland Mihok SECONDED BY Richard Weingart that the Board of Finance adjourn the meeting.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,
Sherry Pollard
Board Secretary