



**TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut
MINUTES – SPECIAL MEETING
Tuesday, January 8, 2019
7:30 p.m.**

1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

Members Present: Chairman Richard Handfield, Vice Chairman Veronica Calvert, Calli Carboni, Joe LeVasseur. **Members Absent:** Wesley Crawford, Susan Dombrowski, Niels Jeppesen, Richard Weingart.
Alternate Members Present: Roland Mihok.

Chairman Handfield seated Mr. LeVasseur for Mr. Weingart and Mr. Mihok for Mrs. Dombrowski

2. Recognition of Visitors: Vice Chairman Calvert recognized visitors.
3. Approval of Minutes:

- a. December 11, 2018 Regular Meeting

MOTION #1 (01.08.19): made by Calli Carboni **SECONDED BY** Mr. Mihok that the Board of Finance approve Meeting Minutes of December 11, 2018, Regular Meeting as amended

1. Item 5.c: garage maintenance increase due to roof repair
 2. Item 8: rescind Motions #2 & 3
 3. Item 5e: Treasurer Responsibilities: delete second sentence
 4. Item 5e. Murphy Road Widening: should read "Town is waiting for utilities to be installed"

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

4. Review of Reports:

- a. **Monthly Tax Collection Report:** Mr. Grant reviewed the Tax Collector's report.

- 56.87% of taxes collected on the 2017 Grand List
- \$41,242.57 prior year taxes
- \$16,218.45 interest and lien fees

- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted. Discussion took place on various line items throughout the budget. It was noted a significant interest income for the Town and how this will be budgeted.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed his report as submitted. Discussion took place on various line items throughout the budget. It was noted heat/fuel costs are manageable at this point due to a mild winter however there are a few months remaining. Salt/sand stockpiles in good shape. It is anticipated workers compensation fees may be increased but numbers are not official known yet.

- d. **Monthly Board of Education Report:** Mr. Calvert briefly reviewed the report and noted the Board of Education Budget is on track. Mr. Calvert noted the school will have an increase in their budget costs due to population numbers and a composition of special educations issues, such as extended services that were not anticipated.

e. **Monthly Selectman's Report:** Mr. Grant reported the bids for the Water Sewer Project have gone out.

5. Correspondence: None

6. Unfinished Business: None

7. New Business:

a. Re-Approval 2019 Meeting Calendar

MOTION #2 (01.08.19): made by Calli Carboni **SECONDED BY** Mr. Mihok that the Board of Finance approve 2019 Meeting Calendar as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

b. 2017-218 End of Year Transfers

MOTION #3 (01.08.19): made by Chairman Handfield **SECONDED BY** Vice Chairman Calvert that the Board of Finance approve the 2017-2018 End of Year Transfers as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

8. Public Comments:

Chairman Handfield referred to his previous request that the Town Municipal and Board of Education Budgets show all positions and corresponding salaries listed within the budget.

9. Adjournment

MOTION #4 (01.08.19): made by Chairman Handfield **SECONDED BY** Mr. Mihok that the Board of Finance adjourn the meeting at 8:08 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,
Sherry Pollard, Board Secretary