

**TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut**

REGULAR MEETING MINUTES

**Tuesday, November 10, 2020
7:30 p.m.**

1. Call to Order: Chairman Handfield called the Regular Meeting to order at 7:30 p.m.

Members Present: Nate Boyden, Vice Chairman Veronica Calvert, Calli Carboni, Susan Dombrowski, Chairman Richard Handfield, Richard Weingart. **Alternate Members Present:** Jeremy Beisiegel, Roland Mihok. **Alternate Members Absent:** Wesley Crawford

Also Present: First Selectman Charlie Grant, Selectmen Russel Beisiegel & Tom Craney, Tax Collector Kelsey Allard, Treasurer Patty Osten, Town Clerk Lynda Craney, Board of Education Chairman Peter Calvert.

2. Recognition of Visitors: none

3. Approval of Minutes:

- a. October 13, 2020:

MOTION #1 (11.10.20): made by Calli Carboni SECONDED BY Veronica Calvert that the Board of Finance approve meeting minutes of October 13, 2020 – as amended

1. Date of Minutes top of page changed to “October 13, 2020”

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

4. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard presented the Tax Collectors Reports:

- 55.65% 2019 Grand List taxes collected
- \$58,952.53 prior year taxes collected
- \$9,311.00 interest and lien fees collected

- b. **Monthly Board of Selectmen Income Report:** Reviewed FY 20-21 Income Report as submitted. Educational Cost Sharing funds have been received from State of CT in the amount of \$184,000. New tenant at Municipal Complex continues to pay monthly rental income resulting in an increase in the Franklin tax-base.

- c. **Monthly Board of Selectmen Expense Report:** Reviewed FY 20-21 Expense Report as submitted. Expenses and estimated re-imburements related to COVID were reviewed.

- d. **Monthly Board of Education (BOE) Report:** BOE Chair Mr. Calvert reviewed the current budget. There was discussion on a considerable amount of over-expenditures, potential COVID re-imburements, and receipt of grants and other income, such as, the Green Valley Program. BOE will report to BOF at their next monthly meeting with an update on the overall budget balance.

- e. **Monthly Selectman’s Report:**

WATER/SEWER: Financing has been completed, including grants, bonds, and the re-finance process. Installation of the water/sewer line has also been completed.

AUDIT: Auditors are nearing completion of the Audit report and intend to submit a review to the Board of Finance sometime in December.

5. Correspondence: N/A

6. Old Business: N/A

7. New Business:

budget line item transfers, CIP line item transfers, and the appropriation to the Franklin Elementary budget line item as per the Governor’s Executive order #7S.

a. Approval FY 2019-2020 Board of Selectmen - Town Budget Line Item Transfers:

MOTION #2 (11.10.20): made by Roland Mihok SECONDED BY Nate Boyden that the Board of Finance approve end-of-year Town Budget Line Item Transfers - as attached

VOICE VOTE: UNANIMOUS; MOTION CARRIES

b. Approval FY 2019-2020 Board of Education - Budget Transfers:

As per the Governor’s Executive order #7S.

MOTION # (11.10.20): made by Richard Weingart SECONDED BY Susan Dombrowski that the Board of Finance approve an end-of-year appropriation from the Un-Assigned Fund Balance to the Board of Education Budget for the purpose of covering a deficit – in the amount of \$56,041.56

VOICE VOTE: UNANIMOUS; MOTION CARRIES

c. Approval :

MOTION # (11.10.20): made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance approve the Annual Meeting Calendar FY 2021 – as amended

- 1. Meeting Time Changed from 7:30 PM to **7:00 PM**

VOICE VOTE: UNANIMOUS; MOTION CARRIES

ADDITION TO AGENDA: CIP TRANSFERS

MOTION # (11.10.20): made by Calli Carboni SECONDED BY Susan Dombrowski that the Board of Finance ADD “Action on CIP Line Item Transfers to the Agenda for this point in the meeting

VOICE VOTE: UNANIMOUS; MOTION CARRIES

MOTION # (11.10.20): made by Richard Weingart SECONDED BY Susan Dombrowski that the Board of Finance approve CIP Line Item Transfers – as amended and attached

VOICE VOTE: UNANIMOUS; MOTION CARRIES

8. Public Comments: N/A

9. Adjournment

MOTION # (11.10.20): made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance adjourn the meeting at 8:11 p.m.

VOICE VOTE: UNANIMOUS; MOTION CARRIES

Respectfully submitted,

Sherry Pollard,
Board Secretary