

# TOWN OF FRANKLIN

## BOARD OF FINANCE (BOF)

FRANKLIN TOWN HALL  
7 Meetinghouse Hill Rd.  
Franklin, Connecticut

### REGULAR MEETING MINUTES

**Tuesday, January 14, 2020**  
**7:30 p.m.**

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1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:33 p.m.

**Members Present:** Nate Boyden, Calli Carboni, Susan Dombrowski, Chairman Richard Handfield, Richard Weingart. **Absent Member:** Vice Chairman Veronica Calvert. **Alternate Member Present:** Roland Mihok. **Alternate Members Absent:** Jeremy Beisiegel, Wesley Crawford.

2. Recognition of Visitors: Chairman Richard Handfield recognized visitors.

3. Additions to the Agenda:

**MOTION #1 (01.14.20):** made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance **ADD** draft audit discussion under New Business

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

4. Approval of Minutes:

- a. December 10, 2020 Special Meeting:

**MOTION #2 (01.14.20):** made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance approve meeting minutes of December 10, 2020 Special Meeting – as amended

- Nathan Boyden is filling a two-year member vacancy position for the Board of Finance NOT Board of Education

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

- b. December 10, 2020 Regular Meeting:

**MOTION #3 (01.14.20):** made by Susan Dombrowski SECONDED BY Richard Weingart that the Board of Finance approve meeting minutes of December 10, 2020 Regular Meeting – as presented

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Tax Collector Report was reviewed by Mr. Grant.

- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted for FY19-20. Discussion included, but was not limited to, income associated to Board of Education (BOE) Green Valley Program. This program generates “income” due to rental of school building and services provided by BOE staff. BOF pointed out that the BOE budget is not an income based budget per Connecticut State Statute. Town Staff is in the process of properly accounting for this income within the BOS budget.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed the report submitted for FY19-20 as submitted. The Town has hired a new public works employee. The Town budget is currently in good shape.
- d. **Monthly Board of Education Report:** Mr. Grant reviewed the BOE budget in the absence of Chairman Peter Calvert. He noted utility/energy expenses are within budget. The Special Education budget will see an increase due to special education activities.

Mr. Handfield asked for clarification on major overage of BOE line items covering legal fees and considerable overage on cafeteria support services. There was discussion on the financial mechanisms used for the cafeteria fund and that it is partly reimbursed by outside State funding and that the account is very convoluted. BOE staff is currently working on clearing up this account.

- e. **Monthly Selectman's Report:** Mr. Grant noted the winter has been mild so far resulting in a positive on the Town budget and allowing the Town crew to work on other needed items. Removal of trees is taking place throughout the town for safety purposes. New mason dump truck and new power dump has been received. Water/sewer project is progressing but currently on hold due to State issue and time of year. Water/sewer project is estimated to be completed March 2020. USDA reimbursement for this project is expected.

6. Correspondence: N/A

7. Old Business: N/A

8. New Business:

- a. BOF Reviewed Minutes of Sub-Committee *for Discussion Purposes Only*.

- b. Audit Report: There was discussion on the draft Audit FY 18-19.

9. Public Comments

10. Adjournment

**MOTION #4 (01.14.20):** made by Calli Carboni SECONDED BY Richard Weingart that the Board of Finance adjourn the meeting

**VOICE VOTE:**

**UNANIMOUS;**

**MOTION CARRIES**

Respectfully submitted,  
Sherry Pollard  
Board Secretary