

**TOWN OF FRANKLIN**  
**BOARD OF FINANCE (BOF)**  
**FRANKLIN TOWN HALL**  
**7 Meetinghouse Hill Rd.**  
**Franklin, Connecticut**  
**MINUTES – REGULAR MEETING**  
**Tuesday, May 14, 2019**  
**7:30 p.m.**

---

1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

**Members Present:** Calli Carboni, Chairman Richard Handfield, Vice Chairman Veronica Calvert, Susan Dombrowski. **Members Absent:** Wesley Crawford, Niels Jeppesen, Joe LeVasseur, Richard Weingart.  
**Alternate Members Present:** Roland Mihok.

2. Recognition of Visitors: Chairman Richard Handfield recognized visitors.
3. Additions to the Agenda: None
4. Approval of Minutes:

- a. April 9, 2019 Regular Meeting

**MOTION #1 (05.14.19):** made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance approve Meeting Minutes of April 9, 2019 Regular Meeting **as amended:** (1) Agenda Item 2 Chairman Handfield recognized the visitors NOT "Vice Chairman Calvert"  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- b. April 23, 2019 Special Meeting

**MOTION #2 (05.14.19):** made by Calli Carboni SECONDED BY Susan Dombrowski that the Board of Finance table Meeting Minutes of April 23, 2019 Special Meeting to the next Regularly Scheduled Meeting of June 11, 2019  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

Chairman Handfield seated Roland Mihok for Joe LeVasseur

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard reviewed the Tax Collector's report.
    - 98.12% of taxes collected on the 2017 Grand List
    - \$81,855.51 prior years taxes - collected
    - \$43,528.77 interest and lien fees - collected
  - b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted. Overall, budget line items are where they should be. Mr. Grant noted the State has issued Educational Cost Sharing and Town Aid Road funds to the town.
  - c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed his report as submitted. Budget is where it should be for this time of year.
  - d. **Monthly Board of Education Report:** Mr. Calvert projected the BOE Budget will be in the black this fiscal year. BOF asked Mr. Calvert to provide more information on various salary items, service contracts, and heat & energy line items that went over budget this year for the next BOF meeting.
  - e. **Monthly Selectman's Report:** All things are where they should be.

6. Correspondence: None

7. Old Business:

- a. Discussion and Action Proposed FY 2019-2020 Board of Selectmen & Board of Education Budgets:

**Board of Selectmen:** Charlie Grant presented the Proposed FY 2019-2020 Municipal Budget. He asked the BOF to allow the following changes to the income side of the budget:

1. Increase Line item 4000.00, Interest Income, from \$10,000 to \$40,000
2. Increase Line Item 6000.05, Educational Cost Sharing, from \$653,699 to \$784,087

**MOTION #2 (05.14.19):** made by Calli Carboni SECONDED BY Susan Dombrowski that the Board of Finance accepts the Board of Selectman's Budget as amended and moves it to Public Hearing

**Discussion ensued:**

Expenses remain at \$2,763,741                      Income increased to \$ 7,116,454  
Chairman Handfield noted the proposed Municipal Budget represents a 4% increase

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**Board of Education:** Mr. Calvert presented the Board of Education Budget and noted there will be a 0% proposed increase. Charlie Grant noted the BOF allocated \$829,080 to the BOE for FY 2018-2019. The State has reduced ECS to \$784,087 for FY 2019-2020 – a difference of \$44,993. The BOF discussed reducing the BOE FY2019-2020 budget by that amount as an off-set. It was noted, the BOF is responsible for appropriating a specified amount of funds to the BOE from the Town Municipal Budget. The BOE is then responsible for managing such funds in a fiscally responsible manner as applied to educational programming services. The BOE has stayed within their appropriated amount for FY 2018-2019. The BOE experiences unknown expenses, such as special education costs, just as the Town may experience unknown income and/or expenses. This isn't something we should hold against the BOE and this should be considered prior to acting on a reduction of the BOE budget amount.

**MOTION #3 (05.14.19):** made by Calli Carboni SECONDED BY Roland Mihok that the Board of Finance approves to reduce the Board of Education Budget in the amount of \$44,993

**VOICE VOTE: 4:2:0** In Favor: Ms. Carboni, Mrs. Dombrowski, Mr. Handfield, Mr. Mihok  
Against: Mrs. Calvert & Mr. Weingart

**MOTION CARRIES**

8. New Business:

- a. Schedule Public Hearing Date for FY 2019-20 Board of Selectmen & Board of Education Budget

**MOTION #4 (05.14.19):** made by Calli Carboni SECONDED BY Roland Mihok that the Board of Finance schedule a Public Hearing for the FY 2019-2020 Board of Selectmen and Board of Education Budget for Thursday, May 23, 2019, 7:00 p.m. at the Franklin Town Municipal Complex, 5 Tyler Drive.

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIES**

- b. Schedule Special Meeting Immediately Following Public Hearing to Approve FY 2019-20 Budget

**MOTION #5 (05.14.19):** made by Calli Carboni SECONDED BY Richard Weingart that the Board of Finance schedule a special meeting immediately following the May 23, 2019 Public Hearing to approve the Board of Selectman and Board of Education FY 2019-2020 Budgets

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIES**

- c. Approval Suspense List

**MOTION #6 (05.14.19):** made by Calli Carboni SECONDED BY Roland Mihok that the Board of Finance approve the Suspense List as presented

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIES**

9. Public Comments:

10. Adjournment

**MOTION #7 (05.14.19):** made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance adjourn the meeting at 8:15 p.m.

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

Respectfully submitted, Sherry Pollard, Board Secretary