

**TOWN OF FRANKLIN  
BOARD OF FINANCE (BOF)  
FRANKLIN TOWN HALL  
7 Meetinghouse Hill Rd.  
Franklin, Connecticut**

**REGULAR MEETING MINUTES  
Tuesday, May 11, 2021 7:00 p.m.**

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1. Call to Order: Chairman Handfield called the Regular Meeting to order at 7:00 p.m.

**Members Present:** Nate Boyden, Calli Carboni, Vice Chairman Veronica Calvert, Susan Dombrowski, Chairman Richard Handfield, Richard Weingart

**Alternate Members Present:** Roland Mihok

**Alternate Members Absent:** Jeremy Beisiegel, Wesley Crawford

**Also Present:** Tax Collector Kelsey Allard, Board of Education Chairman Peter Calvert, Superintendent of Schools Larry Fenn, First Selectman Charlie Grant, Franklin Elementary School Principal Gregg Keith

2. Recognition of Visitors:
3. Additions to the Agenda: none
4. Approval of Minutes:
  - a. April 13, 2021

**MOTION #1 (05.11.21):** made by Susan Dombrowski SECONDED BY Nate Boyden that the Board of Finance approve April 13, 2021 meeting minutes – as presented

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard presented Tax Collector's Reports:

- 97.30% 2019 Grand List taxes collected
- \$136,863.33 Prior year taxes collected
- \$43,229.34 Interest and lien fees collected
- \$5,495,329.57 Total Current Grand List Prior Year Taxes, Interest, Lien Fees since Jul 1, 2020

- b. **Monthly Board of Selectmen Income & Expense Report:**

**Income:** Reviewed FY20-21 Income Report as submitted. Town is in a favorable position due to incoming grants.

**Expense:** Reviewed FY 20-21 Expense Report as submitted. Town should come in under budget due to less being spent on sand & salt, fuel, maintenance & repairs on equipment, and a few other various reasons.

- c. **Monthly Board of Education (BOE) Report:** Peter Calvert reviewed FY 20-21 end-of-year budget numbers. There was discussion about current and future COVID related expenses and state & local government re-imbursements. It is anticipated there will be considerable shortfalls within the FY 20-21 budget mainly related to COVID. The Board of Education is requesting the Town allocate approximately \$553,754.00 from the Town Fund Balance to cover their FY20-21 shortfall.

The State of Connecticut / Federal Insurance and Mitigation Administration (**FIMA**) provided, in writing, a statement that the Town will receive an estimated \$431,000 in covid relief funds to cover expenses incurred. The Board of Education is awaiting instruction to apply for these funds.

The Board of Finance is concerned with this request as it is a considerable amount of money. In dealing with the State of Connecticut in the past there is no guarantee the Town will receive this money. It is a fiscal risk to allocate a half a million dollars from the General Fund to cover the Board of Education shortfall and then possibly not receive funds from the State. However, much of the funds have already been spent.

In terms of the requested allocation, Chairman Handfield suggested the Board of Finance continue their past practice of waiting until the Auditors end of year fiscal reports are submitted showing exact numbers of where we are as a Town. Board of Finance will then act on year end transfers and allocations accordingly. Such an allocation will require a Town Meeting vote.

d. **Monthly Selectman's Report:**

Murphy Road Widening Project: Pre-bid conference to be held May 19, 2021.

6. Correspondence: N/A

7. Unfinished Business:

a. Approve Proposed Board of Selectmen & Board of Education Budgets Fiscal Year 2021-2022

**MOTION #2 (05.11.21):** made by made by Calli Carboni SECONDED BY Nate Boyden that the Board of Finance approve the Board of Selectmen Proposed FY 2021-2022 Budget to go to a Public Hearing in the amount of **\$ 2,747,286.00 – as presented**

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

**MOTION #3 (05.11.21):** made by made by Ronny Calvert SECONDED BY Nate Boyden that the Board of Finance approve the Board of Education Proposed FY 2021-2022 Budget to go to a Public Hearing in the amount of **\$4,160,256.00 – as presented**

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

8. New Business:

a. Schedule Public Hearing - Board of Selectmen & Board of Education Proposed Budgets Year 2021-2022:

**MOTION #4 (05.11.21):** made by made by Richard Weingart SECONDED BY Calli Carboni that the Board of Finance schedule a public hearing for the Board of Selectman & Board of Education Proposed FY 2021-2022 Budgets on **Monday June 7, 2021 7:00 pm** via ZOOM and at the Franklin Municipal Complex

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

9. Public Comments: N/A

10. Adjournment:

**MOTION #5 (05.11.21):** made by Calli Carboni SECONDED BY Nate Boyden that the Board of Finance adjourn the meeting

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

Respectfully submitted,

*Sherry Pollard,*  
Board Secretary