

**TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut**

REGULAR MEETING MINUTES

Tuesday, March 9, 2021, 7:00 p.m.

1. Call to Order: Chairman Handfield called the Regular Meeting to order at 7:00 p.m.

Members Present: Nate Boyden, Vice Chairman Veronica Calvert, Calli Carboni, Chairman Richard Handfield, Richard Weingart. **Members Absent:** Susan Dombrowski. **Alternate Members Present:** Roland Mihok. **Alternate Members Absent:** Jeremy Beisiegel, Wesley Crawford.

Also Present: Tax Collector Kelsey Allard, Selectman Russ Beisiegel, Board of Education Chairman Peter Calvert, Town Clerk Lynda Craney, Selectman Tom Craney, First Selectman Charlie Grant, Treasurer Pat Osten.

2. Recognition of Visitors: none
3. Additions to the Agenda: none
4. Approval of Minutes:

- a. February 9, 2021

MOTION #1 (03.09.21): made by Richard Weingart SECONDED BY Veronica Calvert that the Board of Finance approve February 9, 2021 meeting minutes - as presented

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard presented Tax Collector's Reports:

Feb 28, 2021:

- 94.07% 2019 Grand List taxes collected
- \$117,351.16 Prior year taxes collected
- \$33,696.94 Interest and lien fees collected

- b. **Monthly Board of Selectmen Income & Expense Report:**

Income: Reviewed FY20-21 Income Report as submitted. In reference to the 7000 Series, the Town has currently received COVID-19 relief funds for both the Town & Board of Education in the amount of \$198,790.56. Tax collection revenue is above expectations considering effects of COVID-19. State Educational Cost Sharing (ECS) is beginning to come into the town in phases. Building permits line item has increased due to recent construction of houses.

Expense: Reviewed FY 20-21 Expense Report as submitted. Line Item 2000.45, Telephones, expenditures are related to a new coding system/phone system for the Fire Department.

** Chairman Handfield seated Roland Mihok for absent member Susan Dombrowski.

- c. **Monthly Board of Education (BOE) Report:** Peter Calvert reviewed FY19-20 end-of-year budget numbers and FY20-21 projected budget numbers.

There was discussion about significant current and future COVID related expenses and state and local government re-imbursements. These expenses will have a major impact on the BOE Budget. It is anticipated there will be considerable shortfalls within the budget. Additional expenditures may be required for a possible State/Government recommended program to study and determine learning loss and to develop a teaching plan to make up for lost learning as a result of COVID.

d. Monthly selectman's Report:

Public Works: Road-sweeping is underway, salt & sand inventory and budget is looking good,

Murphy Road Widening Project: Tree clearing has started. Towne Engineering has received necessary documentation and the project will go out to bid in a few weeks.

6. Correspondence: N/A

7. Unfinished Business:

a. Review - Request for Proposal Submittals for Audit Services FY 2021, 2022, & 2023

BOF received the following three proposals. Proposals were opened and reviewed.

<u>FIRM</u>	<u>COST (year 1 of multi-year contract)</u>
1. Hoyt, Filippetti & Malaghan	\$33,000
2. King King, & Associates	\$34,000
3. Marcum, LLP	\$39,000

** Calli Carboni entered at this point in the meeting.

MOTION #2 (03.09.21): made by Richard Weingart SECONDED BY Nate Boyden that the Board of Finance table review of Request for Proposals for Audit Services to the next regular meeting of April 13, 2021, 7:00 p.m.

VOICE VOTE: UNANIMOUS; MOTION CARRIES

8. New Business:

a. Review BOS Approved Capitol Improvement Project Allocations from Unassigned Fund Balance

MOTION #3 (03.09.21): made by Veronica Calvert SECONDED BY Nate Boyden that the Board of Finance allocate \$500,400 from the Undesignated Fund Balance to Capital Improvement Projects

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

9. Public Comments: N/A

10. Adjournment:

MOTION #4 (03.09.21): made by Richard Weingart SECONDED BY Veronica Calvert that the Board of Finance adjourn the meeting at 7:45 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,

Sherry Pollard,
Board Secretary