

**TOWN OF FRANKLIN
BOARD OF FINANCE (BOF)
FRANKLIN TOWN HALL
7 Meetinghouse Hill Rd.
Franklin, Connecticut**

REGULAR MEETING MINUTES

**Tuesday, December 8, 2020
7:30 p.m.**

1. Call to Order: Chairman Handfield called the Regular Meeting to order at 7:30 p.m.

Members Present: Nate Boyden, Vice Chairman Veronica Calvert, Calli Carboni, Susan Dombrowski, Chairman Richard Handfield, Richard Weingart.

Alternate Members Present: Roland Mihok. **Alternate Members Absent:** Jeremy Beisiegel, Wesley Crawford.

Also Present: First Selectman Charlie Grant, Selectmen Russel Beisiegel & Tom Craney, Tax Collector Kelsey Allard, Treasurer Patty Osten, Town Clerk Lynda Craney, Board of Education Chairman Peter Calvert.

2. Recognition of Visitors: none

3. Approval of Minutes:

- a. November 10, 2020:

MOTION #1 (12.08.20): made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance approve meeting minutes of November 10, 2020 - as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES

4. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard presented the Tax Collectors Reports:

- 57.12% 2019 Grand List taxes collected
- \$89,950.05 Prior year taxes collected
- \$14,349.85 Interest and lien fees collected

Franklin Hills Estates & Country Club Tax Update: Property owners have been legally notified they must respond to the Town Tax Collector about unpaid taxes. If no response is received, this property may be sent to tax sale.

- b. **Monthly Board of Selectmen Income Report:** Charlie Grant reviewed FY 20-21 Income Report as submitted. Some Educational Cost Sharing funds have been received from State of CT in the amount of \$184,000. More funds may be coming into the Town. New tenant at Municipal Complex continues to pay monthly rental income and is a willingly participant in upgrading small items. Franklin Elementary School Board of Education has received school rental funds from Green Valley.

- c. **Monthly Board of Selectmen Expense Report:** Reviewed FY 20-21 Expense Report as submitted. Budget expenses are about where they should be. Public Works telephone line item appears to be a bit high at 77.7%.

d. **Monthly Board of Education (BOE) Report:** Peter Calvert reviewed FY 19-20 end-of-year budget numbers and FY 20-21 projected budget numbers. There was discussion about estimated shortfalls, COVID expenses/re-imburements, grants, and educational cost sharing. Rich Handfield asked why Board of Education expenses are considerably high. Mr. Calvert explained there were unexpected heating system costs and the need to purchase considerable technology items in support of distance learning due to COVID. It is anticipated grants will come into the town to cover COVID related expenses providing the Town with an offset.

e. **Monthly Selectman’s Report:**

Department of Public Works (DPW): DPW has been working hard on storm control. Annual basin cleaning is completed. There was a small accident with the plow truck and all persons involved are ok.

COVID Funding: FEMA did not approve the Town request for approximately \$8000 in re-imburement funds and only all allocated \$937.

Audit FY 19-20: Not complete. Auditors need additional information/transactions/paperwork related to Franklin Housing Rehabilitation Program. Town Staff will provide information for Auditors as soon as possible. Goal is to complete Audit report by end of the year.

- 5. Correspondence: N/A
- 6. Old Business: N/A
- 7. New Business: N/A
- 8. Public Comments: N/A
- 9. Adjournment:

MOTION #2 (12.08.20): made by Susan Dombrowski SECONDED BY Calli Carboni that the Board of Finance adjourn the meeting at 8:02 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

Respectfully submitted,

Sherry Pollard,
Board Secretary