

# TOWN OF FRANKLIN

BOARD OF FINANCE (BOF)  
FRANKLIN TOWN HALL  
7 Meetinghouse Hill Rd.  
Franklin, Connecticut

## MINUTES – REGULAR MEETING

Tuesday, February 8, 2022  
7:30 p.m.

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1. Call to Order: Chairman Richard Handfield called the meeting to order at 7:30 p.m.

**Members Present:** Veronica Calvert, Chairman Richard Handfield, Melissa McGuire, Alden Miner, Vice Chairman Richard Weingart. **Members Absent:** Calli Carboni. **Alternate Members Absent:** Jeremy Beisiegel, Roland Mihok.

2. Recognition of Visitors: Chairman Richard Handfield recognized visitors.

3. Additions to the Agenda: None

4. Approval of Minutes:

- a. January 11, 2022 Regular Meeting

**MOTION 1:** made by Richard Weingart SECONDED BY Alden Miner that the Board of Finance approve Meeting Minutes of January 11, 2022 Regular Meeting as amended: (1) Vice Chairman is Richard Weingart – not Veronica Calvert

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

5. Review of Reports:

- a. **Monthly Tax Collection Report:** Kelsey Allard reviewed the Tax Collector's report.

- 93.77% of taxes collected on 2020 Grand List
- \$1,535,683.77 Jan 20, 2022 taxes collected
- \$3,893,901.69 Real Estate Collected
- \$629,519.24 Personal Property Collected
- \$523,057.67 Motor Vehicle Taxes Collected
- \$54,986.12 Supplemental Motor Vehicle Collected
- \$30,879.22 Interest & Lien Fees Collected

- b. **Monthly Board of Selectmen Income Report:** Mr. Grant reviewed the report as submitted. There was discussion on various income budget line items, including but not limited to, miscellaneous, warehouse rental, driveway permits, pistol permits, Tyler Drive rental, CIRMA rebates, insurance, state grants, dog fees, elementary school building rental, and conveyance taxes.

- c. **Monthly Board of Selectmen Expense Report:** Mr. Grant reviewed his report as submitted. There was discussion on income budget line items, including but not limited to, advertising, auditor contracts, Town Clerk office computer software, Norwich Bulletin Advertising fees, animal control, Department of Public Works, bonds for tax collector and treasurer, and sewer bills.

- d. **Monthly Board of Education Report:** Amy Konow was present to represent BOE. Discussion included, but was not limited to, employee's children tuition, elementary school janitorial service contract, bussing contract, teacher salaries, and music and art programs. It was noted, BOE plans to present their budget at the BOF April 2022 Meeting.

- e. **Monthly Selectman's Report:** Charlie Grant reported OSHA performed a full review of Town facilities. A report was generated and shared with Mr. Grant. Outstanding issues will be addressed.

It was noted, steps are being taken to improve on air quality at Franklin Elementary School such as installing air-conditioning units and repairing brick in and around the building/windows.

There was discussion about Town of Franklin sewer use charges. Norwich Public Utilities is currently working on the shared billing method with the Town of Franklin.

6. Correspondence: None
7. Old Business: None
8. New Business: None
9. Public Comments: Chairman Richard Handfield indicated he recently with Amy Konow and Principal Greg Keith about where things are currently and where things are going with respect to the BOE FY 2022-2023 Budget. There should be consideration to negotiate Superintendent and Principal salary and these numbers must be presented at the time BOE presents their budget to BOF.
10. Adjournment

**MOTION #2** made by Ronnie Calvert SECONDED BY Melissa McGuire that the Board of Finance adjourn the meeting.

**VOICE VOTE:**

**UNANIMOUS;**

**MOTION CARRIES**

Respectfully submitted,  
*Sherry Pollard,*  
Board Secretary