

**TOWN OF FRANKLIN  
BOARD OF FINANCE (BOF)  
FRANKLIN TOWN HALL  
7 Meetinghouse Hill Rd.  
Franklin, Connecticut  
MINUTES**

**Tuesday, September 12, 2023**

Minutes are Unapproved. Formal approval takes place at the next Board meeting held and will show changes/ corrections if any)

1. Call to Order: Chairman Richard Handfield, called the meeting to order at 7:05 p.m.

**Members Present:** Calli Carboni, Chairman Richard Handfield, Melissa McGuire, Alden Miner, Vice Chairman Richard Weingart. **Member Absent:** Veronica Calvert. **Alternate Present:** Roland Mihok (after meeting began). **Alternate Members Absent:** Jeremy Beisiegel.

**Also Present:** Selectman Russ Beisiegel and Tom Craney and Superintendent & Principal Greg Keith

2. Recognition of Visitors: Chairman Handfield recognized visitors.

3. Additions to the Agenda:

**MOTION 1:** made by Alden Miner SECONDED BY Richard Weingart that the Board of Finance approve the following addition to Unfinished Business: Discussion First Selectman's Health Insurance - Obtaining Receipts & Invoices showing reimbursements

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIES**

4. Approval of Minutes:

- a. August 8, 2023 Regular Meeting

**MOTION 2:** made by Calli Carboni SECONDED BY Richard Weingart that the Board of Finance approve Meeting Minutes of August 8, 2023: 1) Melissa McGuire is a Regular Member – as amended

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIES**

5. Review of Reports: Monthly reports submitted to the Board of Finance are calculated to the end of the prior month except for the Tax Collector report - which contains up-to-date figures.

- a. **Monthly Tax Collection Report:** Kelsey Allard reported:

Aug 2023: Taxes Collected = \$344,662.70

Aug 31, 2023: 2022 Grand List Taxes Collected = 58.07%

To Date:

- 2,182,722.03 Real Estate Taxes Collected
- 494,918.80 Personal Property Collected
- 621,296.29 Motor Vehicle Taxes Collected
- 21,444.14 Back Taxes Collected
- 5,617.90 Interest & Lien fees Collected

\* **Monthly Board of Selectmen Report, Income Report, Expense Reports:** First Selectman Charlie Grant was not present. No discussion.

- c. **Monthly Board of Education Financial Report:** 7.6.23

Greg Keith reported on BOE FY 22-23 Budget. BOE will be over budget by approximately \$258,000. He also discussed the FY 23-24 Budget, including but not limited to, operational costs, administrative costs, teachers' salary, recently hired school security personnel, and potential plans for the school building area left empty due to Green Valley exit.

BOF noted the Town will also be over on their FY 22-23 Budget. BOF members feel FY 22-23 end of year reports are being submitted too late.

d. **Monthly Selectman's Report:** First Selectman Charlie Grant was not present. No discussion

6. Correspondence: None

7. Unfinished Business:

- a. First Selectman's Health Insurance Reimbursement Policy & Obtaining Receipts/Invoices for Reimbursements:

BOS has written a policy to assure proper accounting of First Selectman's Health Insurance disbursements and reimbursements. It was recommended BOF be the responsible party for writing the policy to keep funds in check. Chairman Handfield noted BOF does not have the authority to write policy for the Town. He recommended BOF request a meeting with BOS to discuss the policy in detail prior to making it final.

**MOTION 3:** made by Calli Carboni SECONDED BY Richard Handfield that the Board of Finance approve before the next BOF meeting on October 10, 2023, that the Board be provided handwritten receipts, actual invoices, and/or cancelled checks, showing First Selectman's Health Insurance reimbursement for FY 2018-2019; 2010-2020; 2020-2021; and 2021-2022 Fiscal Years

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIES**

8. New Business:

- a. First Selectman's acceptance of water and sewer grant:

BOF members expressed disappointment in lack of communication from the First Selectman regarding the way in which the 5M Grant funds have been received from the State are being spent regarding installation of the water/sewer line from Baltic Rd. to Murphy Rd.

BOF reached consensus the First Selectman and Board of Selectmen provide proof of Town of Franklin Legal Counsel's Opinion on whether the Town Meeting approving to apply for the 5M Grant allows the First Selectman to expend funds on his own for engineering services and construction of the water sewer line.

It was noted town residents do not pay for the 5M grant but will incur the cost of system maintenance for the life of the system.

**MOTION 4:** made by Richard Handfield SECONDED BY Calli Carboni that the BOS provide BOF with a hard copy of the legal opinion from Town Legal Counsel regarding the recent water & sewer extension grant by next meeting

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIES**

9. Public Comments: None

10. Adjournment:

**MOTION 5:** made by Calli Carboni SECONDED BY Richard Weingart that the Board of Finance adjourn at 7:50 pm

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIES**

Respectfully submitted,  
**Sherry Pollard,**  
Board Secretary