

ASHBEL WOODWARD MUSEUM
BOARD of DIRECTORS
387 Rt 32 Franklin, CT 06254
"The town of Franklin is an equal opportunity provider and employer"

Minutes Special Meeting

Wednesday Oct 18, 2023, 7:30 pm

1) Meeting Called to order at 7:32 pm

Recognition of members and visitors - Alden Miner, Judi Novosad, Roland Mihok, Irene Morgan, Anthony Girasoli present, Matt Novosad, Ray Berry absent no visitors
No to agenda

A motion to Approve Minutes from last meeting was made by Roland Mihok and was seconded by Anthony Girasoli. The motion was passed.

2) Review of other business

Chairman report

- A) - The chair reported on the status of the maintenance issues that have been going on in the building; the house structure is shifting. The town has had engineers on site to assess the situation and are working on a plan to mitigate the movement that include cleaning out gutters, the drainage around the house and placing monitors in the building to better analyze the source of the movement.
- B) The chairman updated the board on the incident on 9/6. The fire alarm was triggered due to water pouring through the smoke detectors on the office level of the house. The cause of the water leaking was sourced to a faulty pump in the buildings dehumidification system. The town's facility manager Gary came

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in immediately to address the issue along sideboard chair Alden Miner. The water damage was limited to the ceiling of the office level hallway and miner damage to the main level hallway. Large fans were run to dry out the water damage and later repainted.

C) Collections manager

In the collection manager's absence, Judi Novosad reported that the FHS has begun taking in the Franklin Congregational Church archives. To date they have taken 6 boxes with random papers, books and photos along with a desk said to have belonged to Dr Nott. There has been a volunteer assigned to catalogue this collection. The estimated time to complete is 9 months.

The collection manager also submitted the display case choice that will be purchased using ARPA grant money. Judi will work over the next several weeks to finalize the purchase and delivery.

C)) FHS

No report

Old Business:

1)A.D.A. Compliant walkway/ Garden Still pending town approval?
Need follow up with town as the funds were promised to be put in action Fall 2023

2) Summer Programing No report

New Business:

Building Maintenance, No further report

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5) OPEN DISCUSSION

2024 board meeting schedule was presented as:

Returning to a quarterly schedule with the meeting day falling on the 3rd Wednesday of the month at 7:30 pm

January 17

May 15

Sept 18

Nov 20

A motion was made by Judi Novosad to accept 2024 schedule as presented with a 2nd by Anthony Girasoli. The motion passed and the 2024 schedule has been set.

6) Adjournment

A motion for adjournment was made by Roland Mihik and seconded by Anthony Girasoli. Meeting adjourned at 8:36 pm

Next scheduled meeting is Nov 15, 2023 7:30 pm

Respectfully submitted,

Judi Novosad

Board Secretary